

POSITION TITLE: Full Time / Part Time / Casual Surveillance Investigator
COMPANY: Paladin Risk Solutions Inc.
REPORTS TO: Director, National Surveillance Operations

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SUMMARY:

Our Surveillance Operations department is expanding, and we are looking for experienced investigators to join our team. We would like to hear from candidates with a minimum of two-years, proven, experience conducting and managing investigations on behalf of law firms, public and private insurance companies, crown corporations and regulatory bodies. Successful candidates would be tasked to conduct and sometimes manage surveillance investigations and undercover operations according to Paladin's high standards of quality and due process.

YOU ARE A GREAT FIT IF YOU POSSESS:

- Strong and capable driving skills.
- An ability to blend into your environment.
- Work well with others in a professional and focused manner.
- A proven ability to work alone or as part of a dynamic team.
- A keen sense of self-discipline and attention to subtle details.
- A sound understanding and hands-on experience with compliance, regulatory and insurance investigations.
- Strong oral and written communication.
- A proven track record of handling a great deal of responsibility that is combined with your varied life experience and enthusiasm for a job well done.

POSITION OVERVIEW:

Our Surveillance Operatives play a crucial role within the department. They are tasked with obtaining information by covertly following individuals in vehicles, on foot and by other means to obtain intelligence for a specific purpose. Our Surveillance Investigators are required to work alone as well as a part of a team and have varying schedules dependent on the type of assignments currently being worked. Communication among our team is paramount as is report writing and the ability to blend into different situations and environments.

TYPICAL DUTIES AND RESPONSIBILITIES:

- Conduct surveillance on various types of subjects on a team or individual basis, as required..
- Investigators should be able to maintain their own file load or individual assignments as required.
- Investigators spend most of their time in the field conducting covert surveillance operations in their vehicles, utilizing public transit, on foot and by other means, as necessary.
- Investigators are required to obtain covert video documentation of relevant activities of individual subjects and write reports depicting the activity in an accurate manner.
- Our Surveillance Investigators are also involved in various undercover operations as required.

QUALIFICATIONS:

- Minimum of 2 years documented covert surveillance experience. Experience within the insurance and Long-Term Disability sector would be considered an asset.
- A British Columbia Private Investigator License.
- Applicants must have a reliable and suitable personal vehicle for surveillance.
- Ability to work independently and as part of a team.
- A curious and open minded, question driven disposition.
- Excellent report writing and communication skills.
- Post-Secondary education considered an asset.
- Undercover experience considered an asset.
- Additional languages considered an asset.
- Must have own surveillance equipment if applying for part-time or casual position.
- Wages are based on experience and range between \$25 and \$35 per hour.
- Ability to travel within Canada and Abroad an asset

EDUCATION REQUIREMENTS:

High School Diploma/GED

CERTIFICATION REQUIREMENTS:

Licensed investigator in the Province of British Columbia

PHYSICAL REQUIREMENTS:

Surveillance Investigators MUST be physically capable of fulfilling all aspects of the job requirements.

ADDITIONAL INFORMATION / BENEFITS:

We thank all applicants for their interest, however, only those applicants that are short listed will be contacted for an interview.

Please address your resume and cover letter to Shane Murphy.

This job reports to the Manager of Surveillance Operations.

The position of Surveillance Investigator requires a level of flexibility for round the clock availability weekdays and weekends, as well as travel.

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